

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: mepalparishcouncil@msn.com tel 07842 499377
Chairman: Mr Brian Rollason, email: brianrollason.mpc@outlook.com

NOTICE OF EMAIL MEETING: **Email Parish Council Meeting**
TIME: **Via email**
DATE: **Friday 3rd April 2020**
VENUE: **Home location for all**

All members of the Council are hereby summoned to reply to the email thread for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 5
VACANCIES 2
QUORUM 3

Members of the public and press are invited to address the Council at its Open Forum – postponed due to COVID-19

EMAIL AGENDA

- 030420/1 TO RECORD APOLOGIES FOR ABSENCE**
Comments received via email from All Parish Councillors
- 030420/2 MEMBERS' DECLARATIONS OF INTEREST**
No Declarations received
- 030420/3 TO APPROVE MINUTES OF MEETINGS OF VIA EMAIL THREAD:**
The minutes from the Full Parish Council Meeting from Monday 16th March 2020 were approved by all via email and are to be signed by the Chairman.
- 030420/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS**
Sent to all Councillors via email and uploaded to Mepal Parish Council website.
- 030420/5 UNITY BANK**
It was agreed by unanimous email vote to add another signature to the account in light of the current crisis. Councillor Cassy Brown to be added
- 030420/6 OPEN FORUM FOR PUBLIC PARTICIPATION**
Postponed due to COVID-19
- 030420/7 GRASS CUTTING CONTRACT**
It was agreed by unanimous email vote that all grass cutting and village maintenance up until Easter is to be scaled back to essential only. Parish Council to review again after Easter break.
- 030420/8 POLICIES AND PROCEDURER REVIEW**
Continuation of the review of current policies and procedure, standing orders, and official rules of the Parish Council is still ongoing. Cllr Brown advised she will comment within two weeks. Councillor Williams advised she is also still reviewing the large compilation manual for updates and will comment to the Clerk in two weeks.
- 030420/9 PLANNING**

TO CONSIDER:

20/00339/FUL Linda House, Chatteris Road, Mepal

Proposed stable, hay and tractor store

The Council discussed the application via email and agreed a No Comment response.

19/00897/FUL Three Pickerels, 19 bridge Road, Mepal – AMENDMENT involving additional information – Ecological Assessment and Flood Risk Assessment.

Temporary erection of a single storey marquee for functions, outside bar and store forming an annexe to existing hotel – Retrospective

Ecological assessment determines that there is no negative effect

Flood risk assessment – report indicates that the development passes the Sequential Test and is therefore suitable for the proposed location.

I would recommend Sound activated power cut off for supply to performers. To be calibrated to an acceptable SPL in accord with H+S guidelines and Environmental health guidelines. Curfew to be imposed in licence. Licence should have public access restrictions on times of access / egress.

20/00387/VAR Site South of 20 Brangehill Lane, Mepal

To vary Condition 1 (approved plans) and 9 (access) of previously approved 18/01659/FUL for construction of 2 detached bungalows on former allotments

The application was discussed and a no comment response was agreed

TO UPDATE:

18/01659/NMAA Site south of 20 Brangehill Lane, Mepal

Non material amendment to previous approved 18/01659/FUL for construction of 2 detached bungalows on former allotments - noted

030420/10

MEPAL PARISH COUNCIL WEBSITE DEVELOPMENT

The Parish Council discussed the Aubergine proposal to take over the construction of the new compliant website needed for September 2020. It was agreed by all that Councillor Brill and Councillor Williams will liaise with Aubergine and other website developers to be able to propose best way to comply with the new regulation needed by September. To conclude for the May email meeting to be able to agree the mechanism for this. Report from Councillor Mark Bill also received and distributed to all.

030420/11

FINANCE

a) DIRECT DEBITS PAID:

Plusnet Mobile	£7.00 DD
Currys	£10.00 DD
Anglian water	£42.49 DD
Opus Energy	£70.22 DD
E-On	£32.74 DD

b) Payments Made:

FLP Outdoor Play	£9378.00 BACS
Wages, HMRC and Expenses	£2585.95 BACS
CJC Cleaning – Cleaning and supplies	£184.40 BACS
East Cambs District Council – SBRR 01.04.2020- 31.03.2021	£0.00
S Birt Garden and Tree Care	£1880.00 BACS
NALC	£19.99 BACS
Mepal VE Day	£901.26 BACS
Post Office – Stamps	£20.90 OC
Staples – Filing Cabinet and files	£169.44 OC
K Prance – works to pavilion	£384.89 BACS

c) INCOME

Teaching Advisor	£440.00 BACS
------------------	--------------

030420/12 **PLAYAREA, PAVILION AND ALLOTMENTS**

The Parish Council have closed the play area in line with Government guidance. Gate has been cable tied to stop access after notices were ignored. Allotments remain open at present but only essential access is to be

given in line with Government guidance. Caretaker to check on pavilion building once per week for insurance purposes only, building is closed until further notice.

030420/13 DIARY DATES - Next Full Parish Council meeting TBC

.....
K Peck
Karen Peck
Clerk & Responsible Finance Officer
Mepal Parish Council

.....
Brian Rollason
Brian Rollason
Chairman

9 June 2020