

MEPAL PARISH COUNCIL

Clerk: Mrs Emma Harris, email: mepalparishcouncil@msn.com tel 07842 499377
Chairman: Mrs Elizabeth Stazicker, email: eliz.stazicker@gmail.com tel 01353 778129

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.30
DATE: Monday 8th April 2019
VENUE: Mepal Village Hall, School Lane, Mepal

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	6
VACANCIES	1
QUORUM	3

Members of the public and press are invited to address the Council at its Open Forum.

MINUTES

274/18 TO RECORD APOLOGIES FOR ABSENCE

Parish Councillors Alan Catley, Steve Green and Mark Brill.

275/18 MEMBERS' DECLARATIONS OF INTEREST

None

276/18 MEMBERS' REQUESTS FOR DISPENSATIONS

None

277/18 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

- a) Full Parish Council Meeting 11th March 2019.
Approved and signed by Chairman Elizabeth Stazicker.

278/18 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS

District Councillor Mike Bradley gave an update on the antisocial issues at the Elean Business Park and reassured everyone that the Council is doing what they can do try to resolve this. Mike explained that he has been appointed Lead Champion on flooding by East Cambridgeshire District Council (ECDC) and is working hard alongside the Environment Agency (EA), Internal Drainage Board (IDB) and National Farmers Union (NFU). Mike confirmed that the next phase of the A10 dualling has been approved. Mike explained that he fighting for a better bus service for our community to aid access to Cambridge and Addenbrookes Hospital. Mike is very keen to hear what the people of Mepal want for their bus service and is encouraging everyone to respond to the Greater Cambridge Bus Review and other requests for feedback. Mike thanked Elizabeth Stazicker for all her hard work for Mepal Parish Council.

County Councillor Lorna Dupre sent her April report to all prior to the meeting and gave an update on the Community Transport providers FACT, HACT AND ESACT who have decided to pull out of the commercial market and will no longer be bidding for the council's commercial contracts. Lorna highlighted Clean Air Day on Thursday 20th June and reminded everyone that East Cambridgeshire have a higher than average air pollution figure. Lorna gave an update on the Mepal Bridge. Lorna has been dealing with ongoing complaints about the noise from the bridge and work is now agreed to look at further measures to reduce the noise and this work will require further road closures. Lorna's full report is available upon request.

279/18 OPEN FORUM FOR PUBLIC PARTICIPATION

Two members of the public requested to discuss concerns of dog fouling in the play area and recreation field. The Chairman agreed that it could be discussed as part of agenda item 282/18.

The Neighbourhood Watch acknowledged receipt of a letter from Mepal Parish Council as agreed at the last meeting. The representative explained that the group are not happy with the response and the Chairman requested that the Neighbourhood Watch respond to Mepal Parish Council in writing.

280/18 PLANNING

TO BE CONSIDERED:

19/00320/OUT - Erection of up to 2 dwellings, 2 double cartlodes, access and associated works at Land rear of Whitegate Farm, Witcham Road, Mepal. The application was discussed and it was agreed that there was no objection and that the Clerk will respond by the agreed extension to comment 9th April 2019.

PLANNING UPDATES:

18/01775/FUL - The demolition of an existing detached garage and the erection of a three-bedroom dwelling with detached double garage and store room at 4 Bridge Road, Mepal. Approved subject to conditions. Noted.

19/00045/OUT - Erection of 2no. proposed dwellings (phased development), Land adjacent to 16 Bridge Road, Mepal. REFUSED. Noted.

19/00048/OUT - 2no. proposed dwelling (phased development), Land North of 12B Bridge Road, Mepal. REFUSED. Noted.

19/00105/FUL - Wooden single garage with attached carport at Site West of Broadmead, Witcham Road, Mepal. Amended measurements and updated plan. Noted.

19/00109/FUL - 2 detached two storey dwellings, Site West of Springleys Paddock, Witcham Road, Mepal. Approved subject to conditions. Noted.

19/00183/FUL - Proposed new dwelling and garage and associated infrastructure and landscaping at Site North-West of 11 Bridge Road, Mepal. Approved subject to conditions. Noted.

Street naming and numbering - Witcham Road, Mepal. Plot 1, Site West of Broadmead (17/00184/FUL) will be named 'The Oaks' from 15/3/19. Noted.

281/18 PARISH COUNCIL ELECTIONS MAY 2019

The Chairman announced that 5 Parish Councillors have been elected unopposed onto the Mepal Parish Council from May 2019 and that she will not be standing as a Parish Councillor. The Chairman reminded all that the District Elections are taking place on 2 May 2019.

282/18 RECREATION FIELD

Parish Councillor Diana Bray confirmed that the work on the recreation field is due to start 28th April. The Clerk explained that she had spoken to the current grass cutting company who confirmed that they can schedule a short cut of the drainage lines days prior to this work commencing but they are concerned that they won't be able to see the lines to cut them. It was suggested that the Parish Council could mark the lines prior to the grass cutting. It was agreed that any steps necessary prior to the work commencing would be approved to aid the work being contracted out. It was requested that the Clerk get in contact with the contractors regarding aftercare.

Complaints were raised by two members of the public about the dog fouling on the recreation field and play area. After a lengthy discussion it was agreed that the Parish Council will get quotes for a fence to enclose the Play Area from the recreation field and erect signs in the Play Area and on the recreation field. It was agreed that dogs can continue to use the recreation field but that they need to stay on the lead.

A member of the public also raised the concerns of children cutting through the back of Laurel Close from the Play Area and that a previously erected mesh fence was no longer up. The Chairman agreed that the Clerk will liaise with the residents involved to resolve this.

283/18 PAVILION

The Clerk gave updated that part of the Community Pavilion is nearly ready for hiring to the public and will be advertised from May 19. The changing room area will be ongoing throughout the summer.

284/18 COMMUNITY LED PLAN

The Clerk explained that the Parish Councillors had met to begin to explore the results and found it very useful. They plan to meet again before the May meeting.

285/18 MEPAL PARISH ANNUAL ASSEMBLY

The Chairman reminded all that the Annual Assembly will be Saturday 13th April 11.30am following the Mepal Village Hall Big Breakfast

286/18 MEPAL PEOPLE EDITOR

The vacant post of Editor and Assistant from the 1st April (June/July edition) has been put in the Mepal People April/May edition which has only just been distributed. It was agreed to move item to the next meeting.

287/18 LOCAL HIGHWAYS INTIATIVE 2019/20 APPLICATION

The Chairman announced that Mepal's application for improvement in visual impact to reduce speeding entering the village has been approved by the Highways and Community Infrastructure Committee.

288/18 CAMBRIDGESHIRE AND PETERBOROUGH MINERALS AND WASTE LOCAL PLAN - FURTHER DRAFT CONSULTATION.

The consultation details were distributed prior to the meeting and discussed. It was agreed to support the following options;

- Item 7 - option 1.
- Item 9 - option 1.
- Item 19 - option 1.
- Item 21 - option 1.
- Item 23 - option 1.

It was also agreed that Mepal Parish Council welcome recreational opportunities for future benefit of the village and that the Clerk respond to the Cambridgeshire Minerals and Waste team to ask that Mepal PC are involved with any future consultations. The main concerns, agreed by all are the increase in traffic movements on the A142. It was requested that the Clerk respond for the deadline 9th May 2019.

289/18 NEW STREET LIGHTING ATTACHMENTS POLICY 1ST APRIL 2019

Cambridgeshire County Council have published a new policy for attaching any item to a County Council street light. Policy distributed prior to meeting and noted for the future.

290/18 FINANCE

a) 2018/19 YEAR END ACCOUNTS

- Discussed and approved the draft year end accounts to be passed onto internal auditor which included the Budget v's Actual Year end March 2019 and the Bank reconciliation 31st March 2019.

b) 2019/20 BUDGET

- Approved the final version of 2019/20 budget to be publicised at Annual Assembly and reported upon throughout the financial year.

c) PAYMENTS made since last meeting:

- | | | |
|--|-----------|------|
| • Staff Expenses - March 2019 | £43.28 | BACS |
| • Georgina King - CLP Expenses March 2019 | £33.78 | BACS |
| • Mr L Shepherd - NHW Exp for 18/19 Grant | £75.15 | BACS |
| • Cambridgeshire County Council - One-way/no entry sign move | £3,944.23 | BACS |
| • K. Prance PHS Ltd - Work at Pavilion | £265.64 | BACS |
| • Staff Expenses - March 2019 | £194.28 | BACS |
| • Staff Wages - March 2019 | £989.74 | BACS |
| • Red Shoes Accounting Services - Payroll Services Jan-Mar 19 | £57.60 | BACS |
| • HMRC - Tax and NI Liabilities March 19 | £77.60 | BACS |
| • Alan Gray Heating & Plumbing - Gas installation pipe renewal | £3,720.00 | BACS |

d) DIRECT DEBITS paid:

- | | | |
|-----------------------------------|--------|--------------|
| • E.on - Street Lighting Feb 2019 | £31.62 | DD (11.3.19) |
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e) PAYMENTS to be made:

- None

f) INCOME received:

- HMRC – VAT Refund 18/19 Q2 £677.17 BACS
- HMRC – VAT Refund 18/19 Q3 £992.20 BACS
- Mepal People Advert £40.00 BACS
- ECDC – NNDR refund £9.15 BACS

g) QUOTES to discuss:

- Tiling in shower areas at Community Pavilion
3 quotes had been received and it was agreed to except the quote from the contractor who quoted £1,292 (3). The quote did not include the work of a plumber to remove and refit the showers but it was agreed that the Clerk contact the plumber who has worked at the pavilion to do this work.
- Cleaning contract at Community Pavilion
3 quotes had been received and it was agreed to except the quote from the contractor who quoted £80 for a deep clean and then £12.50 per hour estimated at 2 hours per regular clean. It was agreed to have a fortnightly clean initially.

291/18 OUTSTANDING ISSUES AND UPDATES

- a) Highways – A142 sign for Mepal Village. Due May 2019
- b) Play Area Annual inspection arranged for April 2019.
- c) Councillor Survey from Cambs ACRE/CAPALC and SLCC – deadline 30th April 2019 (sent to all 3/4/19)

292/18 DIARY DATES

- To note that the Parish Annual Assembly will be Saturday 13th April at 11.30am at the Village Hall
- To note that the next Full Council Meeting will be the Annual Meeting of the Parish Council and it will be Monday 13th May at 7.30pm at the Village Hall.

Meeting closed at 20:50

..... 13th May 2019
Emma Harris, Clerk & Responsible Finance Officer

..... 13th May 2019
Brian Rollason, Chairman