

MEPAL PARISH COUNCIL

Clerk: Mrs Emma Harris, email: mepalparishcouncil@msn.com tel 07842 499377
Chairman: Mrs Elizabeth Stazicker, email: eliz.stazicker@gmail.com tel 01353 778129

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.30
DATE: Monday 9th July 2018
VENUE: Mepal Village Hall, School Lane, Mepal

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	6
VACANCIES	1
QUORUM	3

Members of the public and press are invited to address the Council at its Open Forum.

MINUTES

Meeting was late starting. Started at 20:21.

122/18 TO RECORD APOLOGIES FOR ABSENCE

Parish Councillor Steve Green, Parish Councillor Diana Bray, Parish Councillor Mal Peters
District Councillors Anna Bailey and Mike Bradley

123/18 APPLICATION TO JOIN PARISH COUNCIL

The application from Mr Mark Brill was received. Mr Brill was co-opted to the Council and received the relevant papers for signature.

124/18 MEMBERS' DECLARATIONS OF INTEREST

None

125/18 MEMBERS' REQUESTS FOR DISPENSATIONS

None

126/18 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

- a) Full Parish Council Meeting 11th June 2018
Minutes approved and signed by Mrs Elizabeth Stazicker

127/18 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS

County Councillors Lorna Dupre distributed her monthly report prior to the meeting. Lorna explained that she is chasing for a plan of the alterations that the Highways team are making to the Mepal junction on the A142 as agreed in the A142 Safety Report recently. It is thought that it will include double white lining, islands, road studs and signage. Lorna also gave a quick update on the Digital Connectivity meeting she attended earlier in the day about the plans for 5G and Broadband in the area and said that more details will follow in her next monthly report.

The chairman gave a couple of updates from the absent District Councillors - Anna Bailey updated that the work with Anglian Water is going well, and particularly interesting is the news that the build-up of scale that has been removed was reducing capacity by 50%. It is hoped that we see no flooding issues with heavy rain in the future. Mike Bradley updated that he has been involved with the police to try and control the speeding bikers through the village.

128/18 OPEN FORUM FOR PUBLIC PARTICIPATION

A representative from the Neighbourhood Watch Group asked if it is possible for the Parish Council to provide a grant of money so that they can continue what they are doing during 2018-19. It was discussed that they should have requested the grant in line with the policy but the Parish Council agreed that they would consider giving a grant with an application and a detailed breakdown of costs to the end of March 2019. The Neighbourhood Watch would need to apply in the Autumn for the next round of Parish Council grants in line with policy for 2019-10.

129/18 PLANNING

TO BE CONSIDERED:

18/00750/FUL- Front elevation first floor bedroom extension on top of existing Porch & Rear elevation single storey Kitchen/Day Room extension, 24 Meadow Way Mepal. Discussed and agreed no comments and it was agreed that the Clerk will respond as such for the extended deadline 10th July.

PLANNING UPDATES:

17/00281/DISA - To discharge conditions 4 (Soft and Hard Landscaping), 6 (Enclosure Details) 7 (Material Details), 8 (Surface Water Drainage), 10 (Sewage Disposal) and 11 Access Details of Decision dated 10/10/2017 for Construction of four bed dwelling at Land Adj Springleys Paddock Witcham Road. Noted.

18/00128/FUL - Proposed Miling plant at Arthur Rickwood Farm, Chatteris Road. Noise Impact Assessment for information only and no response required. Noted.

18/00128/FUL - Proposed Miling plant at Arthur Rickwood Farm, Chatteris Road. Approved with conditions. Noted.

130/18 RECREATION FIELD

The Chairman gave an update on the recreation field work due to start this month. Due to the very hot weather the drainage line ruts have disappeared and it was agreed that this was due to the clay soil around the drainage lines had shrunk in the hot weather therefore sinking to alongside the already sunken lines. The work has been postponed until September 2018 when it is hoped the wet weather will bring it back to its unplayable state.

131/18 PLAY AREA

The Clerk gave an update on the play area. The Parish Handyman is due to start some of the work this week and the Clerk is meeting a play area maintenance company on Thursday for quotes on the work agreed at the previous meeting. The Clerk is also sourcing quotes for replacement equipment as agreed.

132/18 COMMUNITY LED-PLAN

1. The Chairman gave an update from the working group on the analysis of the results and comments of the traffic survey (distributed previously). A recurring comment was parking outside the village hall on the bend and it was agreed that the Parish Council fund a sign to be made and mounted onto the fence asking people not to park there. It was also suggested that the Parish Council speak to the Village Hall Committee about a possible drop off point in the car park for less able residents/visitors. It was agreed that the working group can work on the analysis further over the summer and it will be brought to the next meeting in September.
2. The Parish Council have been asked to submit questions for the questionnaire. Ideas were discussed and agreed and it was requested that the Clerk respond to the CLP Steering group by the deadline.
3. The Parish Council have received the detailed responses from the traffic survey (distributed prior to meeting). It was agreed to include these in the analysis of the results and let the working group look at them over the summer and take to the next meeting.

133/18 HIGHWAYS

1. **ONE-WAY SYSTEM MOVE.** The Clerk unable to provide an update and will chase highways.
2. **NO THROUGH ROAD SIGN AT A142 JUNCTION** A quote for a 'No Access to A142 via Mepal' sign to be put in both directions on the A142 to prevent vehicles from driving through the village when traffic on the A142 is bad was discussed and approved. The Clerk will liaise with the Highways Team.

3. **LHI 2018/19 Funding application** – The draft application was distributed prior to meeting. Slight changes were agreed and it was requested the Clerk sent the application off as discussed.

134/18 PARISH MAINTENANCE

The overgrown hedges along Witcham Road from the footpath into Chestnut Way and the entrance to the recreation field was discussed and it was agreed to accept a quote for up to £800 to have the hedges cut.

135/18 LILIBET WOOD

Parish Councillor Steve Green provided an update prior to the meeting which was read out by the Chairman. Steve proposed that the Parish Council Handyman continue to clear the extensive growth using a long grass mower, professional advice and quotes would need to be sourced for the tree work, a voluntary working party to be set up to maintain the wood and the Parish Council to fund appropriate signage and information board for the community about the wood. All proposals were agreed. Steve also drafted a risk assessment for volunteer work which was very detailed and informative. It was requested that the Clerk provide Steve with the responses previously received from residents backing onto the wood regarding bramble and tree clearance and to arrange with Steve the signage and information boards.

136/18 LITTLEPORT AND DOWNHAM IDB FLOOD RISK MANAGEMENT STRATEGY

Details of the consultation were distributed prior to the meeting. It was agreed that the Chairman will provide the Clerk with information and a map and that the Clerk respond on behalf of the Parish Council.

137/18 CONSULTATION ON PUBLIC SPACE PROTECTION ORDER FOR DOG FOULING

The details of the consultation were distributed prior to the meeting. It was discussed and agreed by all to support the proposal. It was requested that the Clerk respond for the deadline 24th July.

138/18 COMMUNITY LAND TRUST (CLT)

Communication received from the East Cambridgeshire Community Housing Team about CLT's was distributed prior to meeting. It was agreed that the responses of the Community Plan will show any interest in this kind of development and more information can be sought if appropriate.

139/18 CAMBRIDGESHIRE AND PETERBOROUGH MINERAL AND WASTE LOCAL PLAN PRELIMINARY DRAFT CONSULTATION

Discussed at previous meeting and Clerk unable to get an extension for comment. The Chairman responded and the response distributed prior to the meeting for information. It was agreed that if requested to respond in more detail in the future then restrictions regarding hours of operation will be commented on.

140/18 FINANCE

a) Budget v's Actual Q1 2018/19

- 2018/19 Q1 Budget v's Actual report approved.
- Bank reconciliation up to end June 2018 approved.
- Correction in 2018/19 Budget originally approved 12.2.18 noted.

b) PAYMENTS made since last meeting:

- | | |
|--|--------------|
| • Staff Expenses | £135.05 BACS |
| • Chairman Expenses | £16.50 BACS |
| • New Flame – Annual maintenance of fire equip at Pavilion | £47.40 BACS |
| • ECDC NNDR – July 2018 | £239.00 BACS |
| • Mr P Smith – Internal Audit 2017/18 | £150.00 BACS |
| • Staff Salaries – June 2018 | £820.46 BACS |
| • HMRC – June 2018 | £35.20 BACS |
| • Staff Expenses | £104.22 BACS |
| • Unity Bank – Bank Charges | £18.00 |

c) DIRECT DEBITS paid:

- | | |
|-----------------------------------|-------------------|
| • E.on – Street Lighting May 2018 | £28.35 DD 12/6/18 |
| • Tesco Mobile – Clerk Phone | £7.50 DD 16/7/18 |

d) PAYMENTS to be made:

- | | |
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| • Cambridge ACRE – Payroll Charges April-June 18 | £57.60 BACS 25/7/18 |
| • Field (Compost) Ltd – Bark for play area | £460.80 BACS 26/7/18 |

e) INCOME received:

- Unity Trust Bank – Interest £45.96

f) QUOTES to discuss – 1 quote (132/18)

141/18 ACTIONS completed and outstanding (report for information)

- a) Business Plan – 1ST workshop took place 3/7/18. Requested that Clerk send paperwork round to councillors who did not attend. 2nd workshop booked 11th September 2018.
- b) Pavilion Health & Safety review and re-decoration - Cleaning & Decorating form part of the 18/19 budget and quotes will be sourced very soon for approval. Flood repair ongoing.
- c) Status of Brick Lane – Update
- d) Mepal Youth Club – 3rd of 3 taster sessions planned for 12th July. Requested that the Clerk contact them for expenses of 3 sessions and for project plan for September meeting.

142/18 DIARY DATES

- To note that an Extraordinary meeting to discuss Planning Applications has been arranged for Monday 23rd July 2018 at 7.30pm at the Village Hall.
- To note that the next Full Council Meeting of the Parish Council will be Monday 10th September 2018 at 7.30pm at the Village Hall.

Meeting closed at 21:55pm

..... 10th September 2018
Emma Harris, Clerk & Responsible Finance Officer

..... 10th September 2018
Elizabeth Stazicker, Chairman