

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066
Chairman: Mr Brian Rollason, email: brian@mepalparish.org

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.00
DATE: Tuesday 24th November 2020
VENUE: Virtually via Zoom

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually using Zoom as permitted in "The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020" ("the 2020 Regulations").

The Parish Meeting link is Meeting ID: 85251911203 Passcode: 108594 if you wish to raise any points within Public Participation, we would ask these are sent to the Parish Clerk 48 hours prior to the meeting.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	5
VACANCIES	2
QUORUM	3

AGENDA

- 241120/1 TO RECORD APOLOGIES FOR ABSENCE
- 241120/2 MEMBERS' DECLARATIONS OF INTEREST
- 241120/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:
Full Parish Council Meeting Tuesday 27th October 2020
- 241120/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS SINCE LAST MEETING
To advise all reports are published on the Mepal Parish Council website under Local Government
- 241120/5 REMINDER OF VIRTUAL MEETING POLICY AND THE CURRENT STANDING ORDERS
- 241120/5 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 241120/6 TO RECORD COUNCILLOR RESIGNATION
- 241120/7 MATTERS ARISING (30 minutes)
1. Play Area Safety Inspection rota - to agree rota and risk assessment for volunteers
 2. Brick Lane Committee Response - to approve Parish response
 3. Lilibet Woods - to note essential maintenance needed and issues arisen due to lack off maintenance
 4. Bus Shelters - to discuss/agree quotation for repairs.
 5. Wildflower Test Location - to agree site for spring 2021/22
- 241120/8 PLANNING (10 minutes)
F/YR20/1048/F Large extension to the Mepal AD plant
Planning Application for Anerobic Digester

*Note Mepal Parish Council is not a consultee and we have been asked by Chatteris Town Council to contribute a response

20/01466/VAR Site South of 20 Brangehill Lane, Mepal

To vary Condition 7 (foul & Surface Water) and 9 (Access) of previously approved 18/01659/FUL for Construction of 2 detached bungalows on former allotments

TO UPDATE:

20/01261/FUL 16 School Lane, Mepal

Two storey extension - WITHDRAWN

241120/9 COUNCILLOR UPDATE (15 minutes)

To receive written update from each Councillor. Discussion of any matters arising from the councillor reports

241120/10 FINANCE

1. to approve payments and Bank Reconciliation up to 30th September 2020

a) Online Payments:

CJC Cleaning	£60.00 BACS
Container People	£339.78 BACS
Glasdon - benches	£1653.84 BACS
Cambridgeshire ACRE - Renewal	£57.00 BACS
Amazon - Office equipment	£22.39 BACS
Microsoft Fees	£137.90 OC
ALD - Attenuation pond and drainage diversion	£11583.60 BACS
ALD - Field Improvements	£23409.60 BACS

b) Direct Debits Made:

SWALEC - Electric Pavilion	£65.80 DD
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c) Income received:

241120/11 TEMPORARY DELEGATION SCHEME

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone. The clerk will further consult with the chairman for guidance, as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

241120/12 CO-OPTION OF PARISH COUNCILLOR

241120/13 DIARY DATES - Next Full Parish Council Tuesday 15th December 2020

Meeting to close by 9.15pm

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council

19th November 2020