

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066
Chairman: Mr Brian Rollason, email: brian@mepalparish.org

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.00
DATE: Tuesday 12th January 2021
VENUE: Virtually via Zoom

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually using Zoom as permitted in "The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020" ("the 2020 Regulations").

The Parish Meeting link is Meeting ID: 86713054661 Passcode: 647740 if you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	5
VACANCIES	2
QUORUM	3

AGENDA

- 120121/1 TO RECORD APOLOGIES FOR ABSENCE
- 120121/2 MEMBERS' DECLARATIONS OF INTEREST
- 120121/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:
Full Parish Council Meeting Tuesday 15th December 2020
- 120121/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS SINCE LAST MEETING
To advise all reports are now publishes on the Mepal Parish Council website
- 120121/5 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 120121/6 MATTERS ARISING (30 minutes)
1. To discuss and approve final draft of the budget for 2021-22
 2. Brick Lane Committee response from Parish Council
 3. To add Councillor Jack Hickman to the Unity Bank as a signatory
 4. To approve Lifebuoy purchase and location for install
 5. To approve Attenuation Pond Risk Assessment
 6. Parish Council COVID Support for the community
- 120121/7 PLANNING (10 minutes)
TO DISCUSS:
None

TO UPDATE:

Information Only

20/00630/FUM Site South and West of The Bungalow Brick Lane, Mepal

Erection of 55 Dwellings, new access, estate roads, driveways, parking areas, open spaces, external lighting, substation and associated infrastructure.

INFORMATION ONLY AMENDMENT - Road widths amended to 5.5m and footpaths to 1.8m to overcome Local Highways Authority comments.

Amended materials and boundary treatment plan as a result of amended road width and footpaths

120121/8

COUNCILLOR UPDATE (15 minutes)

To receive written update from each Councillor. Discussion of any matters arising from the councillor reports

120121/9

FINANCE

1. to approve payments and Bank Reconciliation up to 30th November 2020

a) Online Payments:

Amazon - 2021 Diary's	£19.96 OC
CJC Cleaning - Pavilion	£240.00 BACS
CPD Electrical - Toilet Fans and Security Lighting	£640.00 BACS
Truelink	£1575.06 BACS
HMRC, Wages, payroll and Expenses	£2880.00 BACS
Arbantia Fencing - Bollards and Gates	£3456.00 BACS
JRH Contracts - Flail	£336.00 BACS

b) Direct Debits Made:

c) Income received:

120121/10

TEMPORARY DELEGATION SCHEME

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone. The clerk will further consult with the chairman for guidance as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

120121/12

DIARY DATES - Next Full Parish Council Tuesday 9th February 2021

6th January 2021

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council