

# MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: [clerk@mepalparish.org](mailto:clerk@mepalparish.org) tel 01353 741066

Chairman: Mr Brian Rollason, email: [brian@mepalparish.org](mailto:brian@mepalparish.org)

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**NOTICE OF MEETING:** Full Parish Council Meeting  
**TIME:** 19.00  
**DATE:** Tuesday 2<sup>nd</sup> March 2021  
**VENUE:** Virtually via Zoom

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually using Zoom as permitted in "The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020" ("the 2020 Regulations").

**The Parish Meeting link is Meeting ID: 86337106744 Passcode: 778754 if you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	5
VACANCIES	2
QUORUM	3

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## AGENDA

- 020321/1 TO RECORD APOLOGIES FOR ABSENCE
- 020321/2 MEMBERS' DECLARATIONS OF INTEREST
- 020321/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:  
Full Parish Council Meeting Tuesday 9<sup>th</sup> February 2021
- 020321/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS SINCE LAST MEETING  
To advise all reports are now publishes on the Mepal Parish Council website
- 020321/5 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 020321/6 MATTERS ARISING (30 minutes)
1. Emergency works to Pavilion
  2. Sutton Neighbourhood Plan
  3. Grant Outcome - to discuss and approve works
  4. To approve Internal Auditor
  5. Brick Lane - To note that the planning application 20/0630/FUM will be held at East Cambridgeshire District Council Planning Committee on 3<sup>rd</sup> March 2021. Speakers will be Parish Councillor Lorna Williams, County Councillor Lorna Dupre, District Councillor Mark Inskip and Community Speaker/Objectors Diana Bray plus one other
  6. To discuss CAPALC Affiliation Renewal
- 020321/7 PLANNING (10 minutes)  
TO DISCUSS:  
21/00159/VAR Pond Farm 3 High Street, Mepal

To vary condition 1 (Approved drawings) of previously approved 18/00501/FUL 18/08/2018 Proposed 3 No. Swellings (including demotion of existing timber outbuildings) and proposed internal and external works to listed building – Replied 11.02.2021 No Comment under delegated powers

**20/01330/FUL Bedford House 14 Bridge Road, Mepal**

Proposed four bed, two storey dwelling to replace existing dwelling (amendment involved layout of dwelling) – NO COMMENT response given 22.02.2021 under delegated powers

**21/00255/VAR Pond Farm 3 High Street, Mepal**

To Vary Condition 1 (Approved drawings) of previously approved 18/00501/FUL & 18/00502/LBC for Proposed 3No. dwellings (including demolition of existing timber outbuildings), and proposed internal and external works to listed building

**F/2006/15/CM - Block Fen - Proposed amendment to application**

ECDC ref: 15/02006/CCA & FDC ref: F/YR15/2006/CCC)

You were consulted and/or commented on this planning application soon after it was first submitted in 2015. The parish boundaries have been changed since then and the land to which the planning permission relates now lies in Manea rather than Chatteris.

The application has been on hold pending the improvements to the northern part of Block Fen Drove which were carried out in December/January by Mick George Ltd with contributions from the other mineral companies who also had an obligation to carry out road improvements. The applicant, Hanson, has amended the application to take this into account, copy attached. The full application documents are on the CCC website at <https://planning.cambridgeshire.gov.uk/online-applications/> using ref. no. F/2006/15/CM.

**INFORMATION ONLY ITEM**

**20/0630/FUM Site South and West of the Bungalow Brick Lane, Mepal**

Erection of 55 dwellings, new access, estate roads, driveways, parking areas, open space, external lighting, substation and associated infrastructure

Amendment for information only purposes – Additional information received submission of a Biodiversity off-setting report to provide a biodiversity net gain

**TO UPDATE:**

**20/01466/VAR Site South of 20 Brangehill Lane, Mepal**

To vary condition 1 (approved plan), Condition 7 (Foul & surface water) and (access) of previously approved 18/01659/FUL for construction of 2 detached bungalows on former allotments – **APPROVED**

**20/01571/RMA Horticultural Site Between 8 And 14 Bridge Road, Mepal**

Approval of details for reserved matters for appearance, landscaping and scale relating to Plot 1 of previously approved 19/00799/OUT (Construction of 2no. detached dwellings) - **APPROVED**

020321/8

**COUNCILLOR UPDATE (15 minutes)**

To receive written update from each Councillor. Discussion of any matters arising from the councillor reports

020321/9

**FINANCE**

1. To approve payments and Bank Reconciliation up to 28<sup>th</sup> February 2021

**a) Online Payments:**

Amazon – paint for village sign	£15.00 OC
Royal Mail – Stamps and recorded delivery letters	£48.31 BACS
CAPALC – Training	£125.00 BACS
WAVE – Water Pavilion	£175.85 BACS
Container People	£39.78 BACS
HMRC, Wages and Expenses	£2345.01 BACS
CPD Electrical – Emergency works Fire Alarm Panel	£320.00 BACS
CPD Electrical – Emergency lighting Replacement	£340.00 BACS

**b) Direct Debits Made:**

OPUS – Gas Pavilion	£78.17 DD
EE – Broadband and Telephone	£35.00 DD

**c) Income**

COVID Volunteer Grant	£500.00 BACS
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**d) To discuss and approve final draft of the budget and reserves for 2021-22**

**e) To approve online banking payment procedure**

020321/10

**TEMPORARY DELEGATION SCHEME**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone. The clerk will further consult with the chairman for guidance as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

020321/11

**DIARY DATES - Next Full Parish Council Tuesday 13<sup>th</sup> April 2021**

**25<sup>th</sup> February 2021**

*K Peck*

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Mepal Parish Council**