

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066

Chairman: Mr Brian Rollason, email: brian@mepalparish.org

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.00
DATE: Tuesday 9th February 2021
VENUE: Virtually via Zoom

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually using Zoom as permitted in "The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020" ("the 2020 Regulations").

The Parish Meeting link is Meeting ID: 83453425397 Passcode: 508522 if you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	5
VACANCIES	2
QUORUM	3

AGENDA

- 090221/1 TO RECORD APOLOGIES FOR ABSENCE
- 090221/2 MEMBERS' DECLARATIONS OF INTEREST
- 090221/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:
Full Parish Council Meeting Tuesday 12th January 2021
- 090221/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS SINCE LAST MEETING
To advise all reports are now publishes on the Mepal Parish Council website
- 090221/5 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 090221/6 MATTERS ARISING (30 minutes)
1. Proposed East Cambridgeshire Crematorium Consultation
 2. Brick Lane Committee - Postponed until March 2021
 3. Parish Council Information Audit
 4. Brangehill Drove Postponement
 5. Path and car park work
 6. Access to the Recreation Field
- 090221/7 PLANNING (10 minutes)
- TO DISCUSS:**
21/00015/FUL 22 High Street, Mepal
Demolition of existing rear extension with erection of new ground floor rear extension and infill side extension and first floor extension above existing garage – the Council discussed this under delegate powers and agreed a NO Comment response sent on 10.01.2021

21/00080/FUL Hiams Farm, Chatteris Road, Mepal

Proposed two storey, two bed annexe

21/00109/FUL Amber House 3 Laurel Close, Mepal

Conversion of existing store into 1 bedroom annexe ancillary to main dwelling including the erection of a single storey orangery

21/00033/FUM Land at Coveney Byall Fen

To Divert existing Internal Drainage Board Main drain to create a coherent contiguous block of lowland wet grassland to add on to the already created habitat at Coveney Byall Fen under the auspices of the Ouse Washes Habitat Creation Project – not officially consulted but due to current flood issue included for the Parish Council to consider

21/00133/LBC Pond Farm 3 High Street Mepal

Amendment to the position of the new staircase from first to second floor level internally within the building as part of works approved under 19/00726/LBC

TO UPDATE:

20/00630/FUM Site South and West of The Bungalow Brick Lane, Mepal

Erection of 55 Dwellings, new access, estate roads, driveways, parking areas, open spaces, external lighting, substation and associated infrastructure.

INFORMATION ONLY AMENDMENT

Plot 13 and 14 updated to different house types

Flood Risk and SuDs Assessment to address concerns raised by the LLFA & Response Letter -amended proposed site

Landscaping plan to include indicative cross section of the acoustic barrier

18/01659/DISB Site south of 20 Brangehill Lane, Mepal

To discharge condition 4 (Acoustic Fencing) and 5 (Biodiversity of decision 18/013659/FUL dated 18th January 2019 for Construction of 2 detached bungalows on former allotments.

090221/8

COUNCILLOR UPDATE (15 minutes)

To receive written update from each Councillor. Discussion of any matters arising from the councillor reports

090221/9

FINANCE

1. to approve payments and Bank Reconciliation up to 31st January 2021

a) Online Payments:

Unity Bank Interest	£18.00 BACS
Radmore and Tucker – attachment kit	£71.70 OC
IC Brindle and Co Ltd – Life Ring	£285.43 BACS
Amazon – Paints for Street Sign	£82.24 OC
HMRC, Wages and Expenses	£2517.67 BACS
CPD – Fire Alarm and Emer Lighting Test	£160.00 BACS
Travis Perkins – Guttering	£37.83 BACS
Container People	£39.78 BACS

b) Direct Debits Made:

EE – Phone and Broadband	£39.25 DD
Opus – Gas Pavilion	£96.09 DD
Wave – Water Pavilion	£11.97 DD
SSE – Electric Pavilion	£112.77 DD
E-on – Street Light Energy Dec and Jan	£51.22 DD

c) Income received: Nationwide savings account interest £19.58 BACS

d) To discuss and approve final draft of the budget and reserves for 2021-22

090221/10 TEMPORARY DELEGATION SCHEME

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone. The clerk will further consult with the chairman for guidance as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place

090221/11 DIARY DATES - Next Full Parish Council Tuesday 9th March 2021

4th February 2021

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council