

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066
Chairman: Mr Brian Rollason, email: brian@mepalparish.org

NOTICE OF MEETING: Full Parish Council Meeting
TIME: 19.00
DATE: Tuesday 10th August
VENUE: Recreation Field - Outdoor Meeting

If you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.

The Parish Council wish to advise that all attendees are required to adhere to social distancing measures set out by the Council including hand washing and sanitisation, social distancing, and masks if indoors, please respect everyone's space.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	4
VACANCIES	3
QUORUM	3

AGENDA

- 100821/1 TO RECORD APOLOGIES FOR ABSENCE
- 100821/2 MEMBERS' DECLARATIONS OF INTEREST
- 100821/3 TO SIGN AND APPROVE MINUTES OF LAST MEETING AND RATIFY WORKING PARTY MINUTES AND DECISIONS
Full Parish Council Meeting 4th May 2021 and Working Group Meeting of 25th June 2021
- 100821/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS SINCE LAST MEETING
To advise all reports are now published on the Mepal Parish Council website
- 100821/5 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 100821/6 MATTERS ARISING (30 minutes)
1. Dog Waste Bag Dispenser – to ratify quotation and purchase
 2. Water at Pavilion – to discuss need for mains water and decide on a drinking water machine or to have work done to provide this in the pavilion building
 3. Grant Applications – to reiterate the existing policy and the need for compliance
 4. To address unacceptable social media abuse directed at the Parish Council
 5. To discuss recent fly posting and possible solutions
 6. To ratify the purchase of 2 x small noticeboards for Chestnut Way and Bridge Road/School Lane junction
 7. Advertising space – to note that the Parish Council section of the High Street (shop) noticeboard will be relinquished to enable village organisations to advertise events freely.
 8. To note that brambles along Brangehill Drove are re-establishing due to the weather this year and may require more regular maintenance in conjunction with CCC/highways. The path through from Meadow Way in particular needs attention.

9. To note that the Parish Council do not have legal powers to maintain land that they do not own and can only deal with grass cutting on areas agreed with CCC.
10. To discuss donation of outdoor fitness equipment

100821/7

PLANNING (10 minutes)

TO DISCUSS:

21/00969/RMA Horticultural Site Between 8 and 14 Bridge Road, Mepal

Reserved matters for appearance, landscaping and scale relating to Plot 2 of previously approved 19/00799/OUT (construction of 2no. detached dwellings) – No Comment

21/00960/FUL Broadmead Boarding Kennels, Witcham Road, Mepal

Single Storey side extension – No Comment

21/00999/FUL 38 River Close, Mepal

Single Storey rear and side extension – No Comment

21/00370/FUL 6B New Road, Mepal

Proposed single storey side and rear extension to create an annexe for elderly parents, side extension for a new utility and replacement garage – AMENDMENT involves clarification of parking details and an interconnecting door between the proposed annex and host dwelling has also been provided following comments from the case officer. – No Comment

21/00681/SCREEN Mepal Outdoor Centre, Chatteris Road, Mepal

Screening Opinion – proposed construction of a crematorium and associated service and administration building, function, memorial garden, natural areas, pet cemetery, car parking, new vehicular access from the A142 to the north of the site and landscaping – No Comment

21/00676/VAR Manor Farm, School Lane, Mepal

To vary Condition 1 (Approved Plans) of previously approved 19/00566/VAR for To vary Condition 1 (Approved Plans) of previously approved 13/00799/FUL for Conversion of existing barns to two dwellings and garaging. Erection of three detached houses and 2 no. bungalows. Erection of 2 no. garage buildings. Change of use of paddock to amenity space for barn conversions. New access
 VARIATION INCLUDES - A new revision to the drawings, adding a single storey extension.

UPDATES:

20/00225/FUL 16 School Lane, Mepal

Two Storey rear extension - Replied under delegation 12.03.2021 – No Comment responses sent under delegated powers – APPROVED

19/00799/DISA Horticultural Site between 8 and 14 Bridge Road, Mepal

To discharge Conditions 6 (Contamination), 7 (Flood Mitigation Measures), 8 (Tree Protection), 11 (Biodiversity) & 12 (Boundary Treatments) of Decision dated 20.08.2019 for construction of 2no. detached dwellings

20/01571/DISA Horticultural Site Between 8 And 14 Bridge Road Mepal

To discharge condition 3 (Materials) of Decision notice dated 16.02.2021 for approval of details for reserved matters for appearance, landscaping and scale relating to Plot 1 of previously approved 19/00799/OUT (Construction of 2no. detached dwellings)

100821/8

FINANCE

1. To approve payments and Bank Reconciliation up to 31st July 2021
2. Budget Review
- 3.

a) Online Payments:

MFG Witcham Toll – Fuel	£25.01 OC
Amazon – Gloves and Strimmer Wire	£41.42 OC
Amazon, Ebay – Castors, Bags, Flags, envelopes, Rubber strap	£72.65OC
Screwfix – bathroom lock	£9.49 OC
MFG Witcham Toll – Fuel	£51.54 OC
Monthly Fee	£1.99 OC
ECDC – Street Numbering	£52.00 BACS
Container People	£39.78 BACS
CGM- Grass Cutting – March to Early June	£516.00 BACS
Field Compost – Bark	£1168.00 BACS
CPD – Six monthly fire alarm service	£70.00 BACS
HMRC, Expenses and Wages	£2497.58 BACS

SLCC – National Conference Virtual attendance	£120.00 BACS
CJC Cleaning – Pavilion June and July	£180.00 BACS

b) Direct Debits Made:	
British Gas – Pavilion	£60.66 DD
EON – Street Light Energy	£24.78 DD
EE	£35.52 DD
c) Income	
River Bank Grazing Annual Fee from C Ransome	£300.00 CHEQ
ECDC COVID Grant	£8000.00 BACS
ECDC Restart Grant Top-Up Payment	£1334.00 BACS

100821/10 **DELEGATION SCHEME**
To reinstate delegation scheme as per Appendix One in the event the council cannot meet in person

100821/10 **DIARY DATES** - Next Full Parish Council Tuesday 14th September 2021 at 7pm venue to be confirmed.

5th August 2021

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council