

# MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: [clerk@mepalparish.org](mailto:clerk@mepalparish.org) tel 01353 741066

Chairman: Mr Brian Rollason, email: [brian@mepalparish.org](mailto:brian@mepalparish.org)

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**NOTICE OF MEETING:** Mepal Parish Council Meeting  
**TIME:** 19.00  
**DATE:** Tuesday 15<sup>th</sup> February 2022  
**VENUE:** Mepal Community Pavilion

**If you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.**

**The Parish Council wish to advise that all attendees are required to adhere to social distancing measures set out by the Council including hand washing and sanitisation, social distancing, and masks if indoors, please respect everyone's space.**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	4
VACANCIES	3
QUORUM	3

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## AGENDA

- 150222/1 TO RECORD APOLOGIES FOR ABSENCE
- 150222/2 MEMBERS' DECLARATIONS OF INTEREST
- 150222/3 TO SIGN AND APPROVE MINUTES OF LAST MEETING AND RATIFY WORKING PARTY MINUTES AND DECISIONS  
Full Parish Council Meeting 14<sup>th</sup> December 2021
- 150222/4 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS SINCE LAST MEETING  
To advise all reports are now published on the Mepal Parish Council website
- 150222/5 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 150222/6 MATTERS ARISING (30 minutes)
1. Jubilee Plans
    - a) Correspondence received from Mepal Sports to request to use Parish Council owned land
    - b) Correspondence received from Village Hall Committee
  2. Correspondence from Mepal and Witcham Pre School regarding Grant funding for 2022-23
  3. Notices for Parish Council Land
  4. Update on Lilibet Woods and to discuss and approve rewilding project
  5. Update Brangehill Drove
  6. Correspondence received regarding Dogs on leads the Recreation Field
  7. Pavilion Update
  8. Anti-Social Behaviour
  9. Hire agreement
  10. Neighbourhood Plan Options and approval to request Mepal parish is designated as a Neighbourhood Area

11. To discuss Tree Survey Results and to ratify approval Category 4 works and discuss provisional costing for other works

150222/7

**PLANNING (10 minutes)**

**TO DISCUSS:**

**21/01216/F3M Mepal Outdoor Centre, Chatteris Road, Mepal**

Amendment – Additional/amended Drainage, Ecology and Waste & Minerals documents submitted for re-consultation purposes.

Mepal Parish Council have reviewed the amendment and feel their detailed response previously submitted on 2<sup>nd</sup> September 2021 remains unchanged and wish for the same comments to be logged against the amendment.

**UPDATES:** None

150222/8

**FINANCE**

1. 2021/22 Budget Review
2. 2022/23 Budget changes
3. To approve payments and Bank Reconciliation up to 31<sup>st</sup> January 2022
  - a) Online Payments:

Red Shoes Accounting	£57.60 BACS
HMRC, Wages and Expenses	£2618.47 BACS
Container People	£39.78 BACS
CJC Cleaning	£210.00 BACS
The Defib Pac – replacement pads	£106.30 OC
PWLB	£448.97 BACS
January 2022	
Mepal Sports – Pitch Hire	£60.00 BACS
CJC – Cleaning pavilion	£90.00 BACS
Container People	£39.78 BACS
Wave – water	£81.44 BACS
HMRC, Wages and Expenses	£2596.65 BACS
CPD Electric – Pavilion works	£4620.00 BACS
  - b) Direct Debits Made:

SSE	-£464.60 CHQ
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  - c) Income None |

150222/9

**DELEGATION SCHEME**

To reinstate delegation scheme as per Appendix One in the event the council cannot meet in person

150222/10

**COOPTION OF PARISH COUNCILLOR**

150222/11

**DIARY DATES** – Next Full Parish Council Tuesday 8<sup>th</sup> March 2022 at 7pm venue to be confirmed.

*K Peck*

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Mepal Parish Council**