

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066

Chairman: Mr Brian Rollason, email: brian@mepalparish.org

NOTICE OF MEETING: Mepal Parish Council
TIME: 19.00
DATE: Tuesday 12th April 2022
VENUE: Mepal Community Pavilion

**If you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.
Please respect everyone's space.**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	4
VACANCIES	3
QUORUM	3

AGENDA

- 120422/1 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 120422/2 TO RECORD APOLOGIES FOR ABSENCE**
- 120422/3 MEMBERS' DECLARATIONS OF INTEREST**
- 120422/4 TO SIGN AND APPROVE MINUTES OF LAST MEETING**
Full Parish Council Meetings up until March 2022
- 120422/5 TO RECEIVE DISTRICT AND/OR COUNTY COUNCILLORS' REPORTS SINCE LAST MEETING**
To advise all reports are now published on the Mepal Parish Council website
- 120422/6 MATTERS ARISING (30 minutes)**
1. Correspondence from Fiona Wynn
 2. Correspondence received from Mepal Sports
 3. Pavilion Access and Report
 4. Hire agreement
 5. Neighbourhood Plan Update
 6. To appoint Internal Auditor
 7. To approve printer purchase
 8. To approve Councillor Responsibilities for next 6 months
 9. To note bollards and signage on Laurel Close Green
 10. To ratify cycle parking locations on parish owned land only
 11. To approve CIL Report for 2021-22
 12. To discuss and adopt internal communication policy, Ground Use Policy, and revised Grant Policy
 13. To review and approve all Policies and procedures
- 120422/7 PLANNING (10 minutes)**

TO DISCUSS:

21/01216/F3M Mepal Outdoor Centre

Amendment to Flood Risk Assessment for re consultation – No comment

22/00189/Ful Land North West to 7 Bridge Road, Mepal

One detached dwelling, detached carport and new access – No Comment

UPDATES: None

120422/8

FINANCE

1. To informally approve payments and Bank Reconciliation up to 31st March 2022

a) Online Payments:

HMRC, Wages and Expenses	£2661.03 BACS
Container People	£39.78 BACS
Wave – water	£56.53 BACS
CPD Electric – Pavilion works services, cleaning	
Subscription, Emergency lighting repair	£547.00BACS
Amazon – stationary, signage and Puncture Kit	£132.37 OC
WM Morrisons Fuel	£39.27 OC
Optimum – card fee	£1.99 OC
March	
East Cambs Trading – Tree Survey and Works	£685.88 BACS
Red Shoes Accounting – payroll services	£57.60 BACS
HMRC, Wages and Expenses	£3166.57 BACS
Paradise Sports – Pitch hire	£315.00 BACS
Container People	£39.78 BACS
CJC Cleaning – pavilion	£180.00 BACS
K Prance – Boiler Service	£85.00 BACS
CGM Group – Park Hedge	£444.00 BACS

b) Direct Debits Made:

EE – Broadband and Phone	£39.79 DD
N Power- Street Light Energy	£46.24 DD
British Gas	£64.94 DD

c) Income

Caroline Osborne – Pavilion Hire	£75.00 BACS
Ely and District Training – Hire	£120.00 BACS

120422/9

DIARY DATES – Next Full Parish Council Friday 20th May 2022 (Annual Parish Meeting 6.30pm followed by Annual Meeting of the Parish Council at 7pm)

120422/10

CO-OPTION OF COUNCILLOR

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council

05.04.2022