

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066
Chairman: Mr Brian Rollason, email: brian@mepalparish.org

NOTICE OF MEETING: Annual Meeting of Mepal Parish Council
TIME: 19.00
DATE: Thursday 26th May 2022
VENUE: Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 4
VACANCIES 3
QUORUM 3

AGENDA

- 200522/1 TO ELECT CHAIRMAN OF THE COUNCIL AND RECEIVE THE CHAIRMANS DECLARATION OF ACCEPTANCE OF OFFICE
- 200522/2 TO ELECT A VICE CHAIR AND TO RECEIVE THE VICE CHAIRS DECLARATION OF ACCEPTANCE OF OFFICE
- 200522/3 TO RECORD APOLOGIES FOR ABSENCE
- 200522/4 MEMBERS' DECLARATIONS OF INTEREST
- 200522/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:
Full Parish Council Meeting 12th April 2022
- 200522/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 200522/7 TO APPROVE AND ADOPT THE STANDING ORDERS
- 200522/8 TO APPROVE AND ADOPT THE FINANCIAL REGULATIONS AND INTERNAL FINANCIAL CONTROLS DOCUMENTS
- 200522/9 TO APPROVE THE COUNCIL'S POLICIES AND PROCEDURES
- 200522/10 TO APPROVE THE STANDARDS AND CODE OF CONDUCT FOR MEMBERS
- 200522/11 INTERNAL AUDIT REPORT 2021/22 TO BE ACCEPTED AND APPROVED
- 200522/12 INTERNAL AUDT REVIEW 2021/22
- 200522/13 AGAR 21/22: ANNUAL GOVERNANCE STATEMENT TO BE APPROVED
- 200522/14 AGAR 21/22: ANNUAL ACCOUNTING STATEMENT TO BE APPRROVED
- 200522/15 APPOINTMENT OF INTERNAL AUDITOR 2022/23

200522/16

COUNCIL BUSINESS

- a) Amendment to Pavilion Hire Agreement motion called by Councillors Williams and Rollason
- b) To discuss and approve response to correspondence (various) received from Mepal Sports
- c) To ratify response to correspondence, receive from Amanda Cox on behalf of the Village Hall Committee
- d) To discuss quotation received for Neighbourhood Plan and agree to apply for funding
- e) To ratify the planting of a tree for the Jubilee (replacing and old dead tree at recreation ground)
- f) To approve purchase of a whiteboard
- g) Pavilion Ramp
- h) Jubilee Event Donation of monies raised
- i) To discuss the Annual Play Area Inspection and works required (if any)
- j) Pavilion Maintenance Update and new Defib

200522/17

COUNCILLOR FORUM

200522/18

PLANNING (10 minutes)

TO DISCUSS:

22/00516/LBC 8 High Street, Mepal – Internal Alterations – The Parish Council had no objection

22/01216/F3M Mepal Outdoor Centre Amendment – Red line The Parish Council had no objection has been amended to exclude part of the northern site boundary not within the applicant ownership -

UPDATES:

22/00189/FUL Land Northwest to 7 Bridge Road, Mepal - Approved

200522/19

FINANCE

1. To approve payments and Bank Reconciliation up to 30th April 2021

a) Online Payments:

HMRC, Wages and Expenses	£2909.59 BACS
Scribe – Annual License	£561.60 BACS
Container People – Hire old container	£39.78 BACS
Container People – Haulage of New Container	£456.00 BACS
Tom Parish – Service	£48.00 BACS
Paradise Centre- Pitch Hire	£90.00 BACS
ELA Active – Pitch Hire (no authorised ground)	£60.00 BACS
Amazon – Signage, cleaning materials, phone	£255.96 OC
Optimum Fees	£6.99 OC
ECDC – SBRR	£0.00
Amazon Lock, Masks and materials for maintenance	£29.91 OC
Robert Dyas – Keycode Lock	£149.99 OC

b) Direct Debits Made:

SSE – Electric Pavilion	£148.89 DD
British Gas – Gas Pavilion	£62.45 DD
EE – Phone and Broadband	£38.36 DD
N Power – Street Light Energy Jan-April	£127.88 DD

c) Income

Precept 1 st Instalment	£19396.00 BACS
Ely Cycling Club – Hire of Pavilion	£60.00 BACS
Mepal Sports	£12.00 BACS

200522/20

DIARY DATES – 12th July 2022 at 7pm

20th May 2022

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council