

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066

Chairman: Mr Brian Rollason, email: brian@mepalparish.org

NOTICE OF MEETING: Mepal Parish Council
TIME: 18.00 to 19.00 (the meeting will close at 19.00 prompt)
DATE: Tuesday 9th August 2022
VENUE: Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	4
VACANCIES	3
QUORUM	3

AGENDA

- 090822/1 TO RECORD APOLOGIES FOR ABSENCE
- 090822/2 MEMBERS' DECLARATIONS OF INTEREST
- 090822/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:
Full Parish Council Meeting 26th May 2022
- 090822/4 TO RECEIVE DISTRICT AND COUNTY COUNCIL REPORTS
- 090822/5 OPEN FORUM FOR PUBLIC PARTICIPATION
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman
- 090822/6 COUNCIL BUSINESS
- a) Chairmans Statement – covering correspondence with Football Foundation and Mepal Sports in relation to hire agreement charges, maintenance, and a way forward
 - b) Motion proposed by Councillor Lorna Williams, seconded by Councillor Brian Rollason- revision of Hire Agreement in relation to casual hire only, Terms and Conditions and addition of Memorandum of Understanding in relation to regular hire of pitch area(s) to be approved
 - c) To confirm the Parish Council are in contact with the Football Foundation regarding the Hire of village recreation facilities in the future. To date the Parish Council have not received the required confirmation from the Football Foundation to allow Sports Bookings to be taken. The Parish Council wish to highlight the fact they are unwilling to pass on the extra significant maintenance costs of such usage to the Community and therefore will continue negotiations with the Football Foundation until a conclusion is reached. The Parish Council are striving to reach a suitable agreement for the remaining 4-year term of the 21-year clawback clause.
 - d) To note that the Neighbourhood Plan Grant Application has been submitted and approved
 - e) Jubilee Event Donation of monies raised of £87.43 will be donated to Mepal Community First Responders once contact can be made
 - f) To thank residents who volunteered to assist the Parish Council with the Jubilee Event
 - g) To note the new Defibrillator has now been installed at the pavilion and is registered with "The Circuit"
 - h) To discuss and approve final required tree works on Parish Council owned land on previously agreed quotation due to fallen trees

- i) To agree an LHI Bid for speed limit reduction on Bridge Road in the next round of LHI Bids which opens 3rd October 2022 and closes 18th November 2022
- j) Parking Laurel Close - To note the Parish Council have been contacted regarding Parking issues in Laurel Close, on both the Green and Verges areas. The Parish Council would like to remind all residents to park with consideration to others and without causing damage to grassed areas.
- k) School Crossing Patrol - To note the Parish Council have been notified that a recent survey for a School Patrol has been refused by Cambridgeshire County Council
- l) To note the Riverbank tenancy alteration – Due to issues relating to the footpath, so as not to disadvantage the local farmer, Mepal Parish Council have agreed to hand over full management of the riverbank agreement to the Environment Agency. This will mean all rental will now be administered by the Environmental Agency directly.

090822/7

PLANNING (10 minutes)

TO DISCUSS:

*22/00833/FUL Horticultural Site between 8 and 14 Bridge Road, Mepal

Construction of dwelling (plot 2) previously approved under references 19/00799/OUT and 21/00969/RMA (partially retrospective)

*22/00834/FUL Horticultural Site between 8 and 14 Bridge Road, Mepal

Construction of dwelling (plot 1) previously approved under references 19/00799/OUT and 21/00969/RMA (partially retrospective)

***The Parish Council have requested an extension to comment until 15th August 2022 due to insufficient information**

22/01216/F3M Mepal Outdoor Centre Amendment – Red line has been amended to exclude part of the northern site boundary not within the applicant ownership - The Parish Council had no objection

22/00671/FUL 22 High Street, Mepal

Demolition of existing rear extension, construction of new ground floor rear extension, infill side extension, first floor extension above existing garage, garage conversion and replacing garage door with window – The Parish Council had no objection

22/00748/FUL Mepal Store, 7a High Street, Mepal

Extension and alterations to existing store with new accommodation above

22/00561/FUL Broadmead Boarding Kennels, Witcham Road, Mepal

Construction of three bed dwelling

UPDATES:

22/00189/FUL Land Northwest to 7 Bridge Road, Mepal – Approved

22/00516/LBC 8 High Street, Mepal – Internal Alterations – Approved

22/00499/TCON 8 Chestnut Way, Mepal – Comply with condition 5 (Tree Topping and lopping) - Approved

22/00168/OUT Land at Chestnut Farm, Witcham Road, Mepal – Single storey dwelling - Approved

090822/8

FINANCE

1. To approve payments and Bank Reconciliation up to 31st July 2022

a) Online Payments:

S137 Payments as agreed 141221/6 (9)

Mepal Sports Seniors £766.66 BACS

Youth Club £1420.00 BACS

Archive Group £100.00 BACS

Village Hall £500.00 BACS

Mepal Makers £500.00 BACS

Friendship Group £250.00 BACS

HMRC, Wages and Expenses £3410.74 BACS

Red Shoes Accounting – payroll services £61.20 BACS

Ely Skip Hire £168.00 BACS

CJC Cleaning – Pavilion £510.00 BACS

Container People £83.20 BACS

Unity Bank – Service Charge £18.00 BACS

Optimum- Monthly Fee £1.99 OC

Amazon – maintenance materials £216.85 OC

eBay – level access platform, Pavilion £332.00 OC

Twenty pence Garden Centre – Pruners £15.99 OC

July

Container People	£83.20	BACS
Bannold – Bark	£270.00	BACS
CGM – Grass Cutting Rec only	£665.64	BACS
The Sign Shed – Signage for Village Areas	£152.099	BACS
HMRC, Wages and Expenses	£2973.11	BACS
Optimum- Monthly Fee	£1.99	OC
CPD – Fire Alarm Services	£75.00	BACS
Amazon – light switch	£4.39	OC
SSE – Electric	£97.50	BACS
Well Heeled – key cutting	£6.50	OC
MFG Witcham Toll – Fuel	£68.78	OC
b) Direct Debits Made:		
EE – Internet and phone	£47.40	DD
ICO – Data Protection	£35.00	DD
N Power – Street Light Energy	£34.85	DD
British Gas – Gas	£11.51	DD
N Power	£30.73	DD
EE – phone and internet	£41.92	DD
British Gas	£26.33	DD
c) Income		
Community Donation from Funday	£87.45	
ECDC – CIL	£6866.91	
Unity Bank – Interest	£34.58	

090822/9

DELEGATION SCHEME

To reinstate delegation scheme as per Appendix One in the event the council cannot meet in person

090822/10

CO-OPTION OF PARISH COUNCILLOR

090822/11

DIARY DATES – 11th October 2022 6pm

7th August 2022

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council