

# MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: [clerk@mepalparish.org](mailto:clerk@mepalparish.org) tel 01353 741066

Chairman: Mrs Lorna Williams

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**NOTICE OF MEETING:** Full Parish Council Meeting- Mepal Parish

**TIME:** 18.30

**DATE:** 18<sup>th</sup> September 2023

**VENUE:** Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 4

VACANCIES 3

QUORUM 3

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## AGENDA

180923/1 CHAIRMANS WELCOME

180923/2 TO RECORD APOLOGIES FOR ABSENCE

180923/3 MEMBERS' DECLARATIONS OF INTEREST

180923/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

180923/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

Full Parish Council Meeting 24<sup>th</sup> July 2023

180923/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

180923/7 COUNCIL BUSINESS

- a) Football has returned to Mepal
- b) To note the MoU on receipt of acceptable and confirmed fixture/training schedule has now been signed by both parties. Club merger/change of club name details still to be provided.
- c) To note the conclusion of Audit for the year ending 2022-23
- d) Mepal Neighbourhood Plan Update "Mepal Parish Council, as the relevant qualifying body, (under Section 38A (12) of the Planning and Compensation Act 2004) for the Mepal Neighbourhood Area hereby resolves to Submit the Submission Version of the Mepal Neighbourhood Plan to East Cambridgeshire District Council in accordance with Regulation 15 of Neighbourhood Planning (General) Regulations 2012. The required supporting documents will also be submitted."
- e) Street Light Installation Update
- f) To discuss and approve Insurance Renewal
- g) To discuss and approve the Interim Tree Survey of Parish owned tree stock
- h) To discuss and Approve Ditch Maintenance Works

180923/8 PLANNING  
TO DISCUSS

23/00756/VAR Site west of Springleys Paddock, Witcham Road, Mepal

To vary condition 1 (approved plans) of previously approved 19/00109/FUL for 2 detached two storey dwellings

**UPDATES:**

**23/00414/FUL 16a Bridge Road, Mepal**

Proposed first floor side extension - Approved

**23/00402/FUL Linda House, Chatteris Road, Mepal**

Construction of a single storey side extension - Approved

**22/01213/FUL Amendment**

**7a High Street, Mepal**

Extension and alterations to existing store at 7a High Street, creation of 2-bedroom flat above including access and alteration to the access of 7 High Street - Approved

**23/00505/FUM Monkfield Nutrition LTD Main Office Arthur Rickwood Farm, Chatteris Road, Mepal**

Erection of ground mounted solar panels along with associated infrastructure - Withdrawn

180923/9

**CORRESPONDENCE RECEIVED - for information purposed only (not for discussion)**

Parishioner - Thank you for hard work with the grass cutting in 2023

Parishioner - Grass/Bushes Chestnut way

ECDC Local Plan - Single Issue Review (SIR): modifications consultation

Parishioner - Tree New Road, Mepal

Parishioner - Hard Standing to Meadow by River Close

Weeds and change to policy - Steve Count, Councillor March North

Weeding Spraying Policy - Highways and Transport Director Cambs County Council

LHI 24/25 Round Expression of Interest Survey

Parishioner- Volunteering for Tree Planting

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Lorna Dupre - Ely 20mph Consultation

180923/10

**FINANCE**

1. To approve payments and Bank Reconciliation up to 31<sup>st</sup> August 2023

**a) Online Payments:**

HMRC, Wages and Expenses £3462.79

PKF - External Audit Fee £378.00

Wave - Water Pavilion and Allotments £86.44

Anthony Northcote Planning - NHP Consultation £553.30

J Hopping - Pavilion Cleaning £22.50

Red Shoes - payroll £61.20

Amazon - batteries, roll, rubber seal, bands, bottle £35.87

Amazon - paper, diary, folder £58.94

MFG Witcham Toll - fuel £87.83

Amazon - replacement parts shower £9.99

Optimum - card fee £1.99

**b) Direct Debits Made:**

EE - phone and Internet £47.95

N Power - Street Light Energy £31.30

British Gas - Pavilion £26.20

**c) Income**

Mepal Village Hall - Defib Donation £597.50

180923/11

**DIARY DATES - 23<sup>rd</sup> October 2023 6.30pm**

180923/12

**MOTION TO EXCLUDE THE PRESS AND PUBLIC**

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted under item 180923/12 the public and press should be excluded for this item

180923/13

**POLICY HOLDER/ PRE-APPLICATION**

*K Peck*

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Mepal Parish Council 13.09.23**