

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066
Chairman: Mrs Lorna Williams

NOTICE OF MEETING: Full Parish Council Meeting- Mepal Parish
TIME: 18.30
DATE: 23rd October 2023
VENUE: Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 3
VACANCIES 4
QUORUM 3

AGENDA

231023/1 CHAIRMANS WELCOME

231023/2 TO RECORD APOLOGIES FOR ABSENCE

231023/3 MEMBERS' DECLARATIONS OF INTEREST

231023/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

231023/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:
Full Parish Council Meeting 18th September 2023

231023/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

231023/7 COUNCIL BUSINESS

- a) Street Light Installation Update
- b) Neighbourhood Plan Update
- c) To update on approved Ditch Maintenance Works
- d) To discuss LHI proposal for Witcham Road

231023/8 PLANNING
TO DISCUSS

None

UPDATES:

23/00756/VAR Site west of Springleys Paddock, Witcham Road, Mepal

To vary condition 1 (approved plans) of previously approved 19/00109/FUL for 2 detached two storey dwellings

231023/9 CORRESPONDENCE RECEIVED - for information purposed only (not for discussion)

Parishioner - Football

Parishioner - Off road Bike concerns

Parishioner - pavilion capacity

Parishioner - Reimagining Community Energy

231023/10 FINANCE

1. To approve payments and Bank Reconciliation up to 30th September 2023

a) Online Payments:	
September & October	
HMRC, Wages and Expenses	£7231.19
SE Clarke - Pavilion Cleaning	£82.50
Red Shoes - payroll	£61.20
Redact - website hosting	£240.00
Gallagher - Insurance Renewal	£2390.32
Scribe - Accounts Renewal	£673.92
Unity Bank - service fee	£18.00
Amazon - first aid kit	£18.60
Amazon - Blue roll, cleaning supplies	£25.98
MFG Witcham Toll- Fuel	£31.91
b) Direct Debits Made:	
September and October	
EE - phone and Internet	£47.95
N Power - Street Light Energy	£30.87
British Gas - Pavilion	£26.19
c) Income	
Mepal Village Hall - Defib Donation	£597.50
Allotment Tenancy Fees	£70.00
Sutton Rangers Football Club	£750.00
EDCD - 2 nd Instalment precept	£26185.00
HMRC - VAT Reclaim	£1006.87
Unity Bank - interest	£157.80
d) Preliminary budget discussions for 2024-25	

231023/11 DIARY DATES -13th November 2023 6.30pm

Issued: 18th October 2023

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council