

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066

Chairman: Mrs Lorna Williams

NOTICE OF MEETING: Full Parish Council Meeting- Mepal Parish

TIME: 18.30

DATE: 18th December 2023

VENUE: Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 3

VACANCIES 4

QUORUM 3

AGENDA

181223/1 CHAIRMANS WELCOME

181223/2 TO RECORD APOLOGIES FOR ABSENCE

181223/3 MEMBERS' DECLARATIONS OF INTEREST

181223/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

181223/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

Full Parish Council Meeting 13th November 2023

181223/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

181223/7 COUNCIL BUSINESS

a) To set the Parish Council Budget for 2024-25

b) To set the Precept Request for Mepal Parish Council for 2024-25

181223/8 PLANNING
TO DISCUSS

None

UPDATES:

23/01260/FUL Bungalow Farm, Chatteris Road, Mepal

Demolition of rear extensions and reconstruction on a like for like basis with piled foundations

23/00756/VAR Site west of Springleys Paddock, Witcham Road, Mepal

To vary condition 1 (approved plans) of previously approved 19/00109/FUL for 2 detached two storey dwellings - Approved

23/00911/FUL The Acorns, 14A Bridge Road, Mepal

Annexe and garage - withdrawn

23/00934/FUL 4 Sutton Road, Mepal

Extension above existing bungalow to form 2 story dwelling. New garage to replace existing garage - pending consideration

181223/9 CORRESPONDENCE RECEIVED - for information purposed only (not for discussion)

Parishioner - Speeding

181223/10

FINANCE

- a) To approve payments and Bank Reconciliation up to 30th November 2023
- b) To approve application for a Unity Trust Corporate Multipay Card to replace the Optimum Prepayment card account which is now closed.
- c) To agree to the Clerk receiving an additional spine point increase for completion of her Certificate in Local Council Administration

d) Online Payments:

November

HMRC, Wages and Expenses	£5294.26
SE Clarke – Pavilion Cleaning	£240.00
Cambs ACRE – Membership	£60.00
Wave – Water Pavilion	£116.65
Gallagher – Insurance	£89.60
British Legion – Wreaths	£60.00
CPD - Pat Testing	£74.00
Amazon – Lights, reflectors, various running materials, office supplies, PPE	£373.12 OC
Optimum – monthly fee	£1.99 OC
MFG Witcham Toll – fuel	£30.11 OC
East Cambs Trading – Interim Tree Survey	£450.00
Direct Debits Made:	
EE – phone and Internet	£47.95
N Power – Street Light Energy	£53.38
British Gas – Pavilion	£47.08

e)

Income	
Allotment Fees	£60.00

181223/11

CO-OPTION OF PARISH COUNCILLOR

181123/12

DIARY DATES – 8th January 2023 6.30pm

Issued: 06.12.23

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council