

# MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: [clerk@mepalparish.org](mailto:clerk@mepalparish.org) tel 01353 741066

Chairman: Mrs Lorna Williams

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**NOTICE OF MEETING:** Full Parish Council Meeting- Mepal Parish

**TIME:** 18.30

**DATE:** 12<sup>th</sup> February 2024

**VENUE:** Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 4

VACANCIES 3

QUORUM 3

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## AGENDA

120224/1 CHAIRMANS WELCOME

120224/2 TO RECORD APOLOGIES FOR ABSENCE

120224/3 MEMBERS' DECLARATIONS OF INTEREST

120224/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

120224/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

Full Parish Council Meeting 18<sup>th</sup> December 2023

120224/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

120224/7 COUNCIL BUSINESS

- a) Fire Safety Legislation Changes
- b) To discuss Ecologist Site Visit to further improve and support the Parishes biodiversity.
- c) To note the Council's priorities and 5-year plan:
  - 2024-25 Source funding to enhance the basketball square and add an additional piece of equipment to Laurel Close play area.
  - 2025-26 Source funding to refurbish the War Memorial and replace the Village Sign
  - 2026-27 Source funding addition seating for play area and an outdoor equipment
  - 2027-29 Source funding for Pavilion Improvements
  - Continuous throughout 2024-29 with Parish Biodiversity net gain and Nature Recovery Plan
- d) To approve Mepal Neighbourhood Plan - Draft Responses to Questions from the Examiner
- e) Witcham Neighbourhood Plan Consultation
- f) Sutton Neighbourhood Plan (Replacement) - Consultation
- g) Mepal War Memorial: Invitation to comment on Consultation Report
- h) To thank volunteers who helped with the Tree Planting

120224/8 PLANNING  
TO DISCUSS

24/00002/FUL Mepal Union Chapel, School Lane, Mepal  
Change of use from Chapel to dwelling

**24/00069/FUL Land Northwest of 7 Bridge Road, Mepal**

Construction of one detached dwelling and new access

**24/00107/FUL 4 Sutton Road, Mepal**

Extension above existing bungalow to form chalet bungalow, single storey front extension and garage extension.

**UPDATES:**

**23/01260/FUL Bungalow Farm, Chatteris Road, Mepal**

Demolition of rear extensions and reconstruction on a like for like basis with piled foundations - Approved.

**120224/9 CORRESPONDENCE RECEIVED - for information purposed only (not for discussion)**

Parishioner - Wildlife Enhancement

Parishioner - Fly Tipping Engine Bank

**120224/10 FINANCE**

1. To approve payments and Bank Reconciliation up to 31<sup>st</sup> January 2024

**a) Online Payments:**

|                                  |               |
|----------------------------------|---------------|
| SE Clarke - Cleaning             | £120.00 BACS  |
| HMRC, Wages and Expenses         | £3627.26 BACS |
| Ernest Doe - PPE                 | £53.50 BACS   |
| National Broadband               | £299.00 BACS  |
| N Power - Street Light Energy    | £64.19 DD     |
| British Gas -Gas Pavilion        | £72.82 DD     |
| Unity Bank - MultiPay Set up Fee | £50.00 BACS   |
| EE - Phone and Broadband         | £8.00 DD      |

**b) Income**

|  |             |
|--|-------------|
| Sutton Ranger Football Club - cleaning fee | £60.00 BACS |
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**120224/11 CO-OPTION OF PARISH COUNCILLORS**

**120224/11 DIARY DATES -11<sup>th</sup> March 2024 6.30pm**

Issued: 06.02.2024

*K Peck*

**Karen Peck**

**Clerk & Responsible Finance Officer**

**Mepal Parish Council**