

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org tel 01353 741066
Chairman: Mrs Lorna Williams

NOTICE OF MEETING: Full Parish Council Meeting- Mepal Parish
TIME: 18.30
DATE: 25th April 2024
VENUE: Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 6
VACANCIES 1
QUORUM 3

MINUTES

Present: Councillors Williams (LW), Billimore (DB), Sculthorpe (LS) and Bradney (TB) and County Councillor Dupre (LD)

250424/1 CHAIRMANS WELCOME

The Chairman welcomed everyone to the meeting and thanked them for their attendance.

250424/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Hickman and Knightley – prior commitments
District Councillor Inskip – work commitments.
All apologies were accepted.

250424/3 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations made.

250424/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

Reports from both the Country and District Councillors has been received and are available on the Parish Council website.

250424/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

It was unanimously **RESOLVED** to approve the Full Parish Council Meeting minutes of 11th March 2024 as a true and accurate record of the meeting. **Proposed LW Seconded DB**

250424/6 OPEN FORUM FOR PUBLIC PARTICIPATION (max 15 minutes)

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

There were no members of the public present.

250424/7 COUNCIL BUSINESS

- a) To discuss and approve CAPALC Affiliation Renewal
The Council discussed the CAPALC Affiliation Renewal and unanimously **RESOLVED** to approve the renewal at a cost of £482.79. Motion carried. **Proposed LW Seconded DB**
- b) To discuss and approve the draft Annual Report
The Council reviewed the draft which was circulated to all before the meeting. It was unanimously **RESOLVED** to approve the draft and for this to be included in the July/August edition of Mepal Matters. Motion carried. **Proposed LS Seconded TB**
- c) Neighbourhood Plan Update

LW updated that the Parish Council await a Referendum date from East Cambridgeshire. Once the date is set, it will be promoted on the Parish Council website, with a link on the Village Facebook Group. Posters will be added to all noticeboards to ask the whole Parish to cast a vote in the referendum. The purpose of the referendum is to enable local people to vote on whether the District Council should use the Mepal Neighbourhood Plan in taking planning decisions.

2540424/8

**PLANNING
TO DISCUSS**

None

UPDATES:

24/00221/FUL The Acorns 14a Bridge Road, Mepal

Change of use on part land to residential curtilage, retrospective garage proposed annexe - pending consideration.

24/00002/FUL Mepal Union Chapel, School Lane, Mepal

Change of use from Chapel to dwelling - APPROVED

24/00069/FUL Land Northwest of 7 Bridge Road, Mepal

Construction of one detached dwelling and new access - APPROVED

24/00107/FUL 4 Sutton Road, Mepal

Extension above existing bungalow to form chalet bungalow, single storey front extension and garage extension. - REFUSED

250424/9

CORRESPONDENCE RECEIVED - for information purposed only (not for discussion)

Parishioner - Village Sign

Parishioner - Planning Enforcement issue

Parishioner - Flooding

250424/10

FINANCE

a) To approve payments and Bank Reconciliation up to 31st March 2024

b) Payments

Online Payments 11th March to 18th April

Lloyds charge card - pavilion supplies & fuel £123.98

Neighbourhood Planning £150.00

SE Clarke - Cleaning £120.00

HMRC, Wages and Expenses £4000.12

Red Shoes - payroll £61.20

N Power - Street Light Energy (2 months) £119.52

CPD Electrical - £358.50

Unity Bank - Service Charge £18.00

National Broadband £42.00

British Gas -Gas Pavilion £111.10

EE - Phone and Broadband £52.99

c) Income

Pavilion Hire £60.00

Sutton Rangers - 2nd instalment of fees £750.00

Ely and District Cycling Club - Hire £48.00

It was unanimously RESOLVED to approve all bank reconciliations, payments, and income.

Motion carried.

Proposed LW Seconded DB

250424/11

CO-OPTION OF PARISH COUNCILLORS

The Clerk had not heard from the applicant and this item will now be removed from the agenda.

250424/12

DIARY DATES - 23rd May 6.30pm Annual Meeting followed directly by the Annual Meeting of the Parish Council at 7pm.

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K Peck

Karen Peck

Clerk & Responsible Finance Officer

Mepal Parish Council

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L Williams

Lorna Williams

Chairman

23rd May 2024

DRAFT