

# MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: [clerk@mepalparish.org](mailto:clerk@mepalparish.org) tel 01353 741066

Chairman: Mrs Lorna Williams

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**NOTICE OF MEETING:** Mepal Parish Council - Full Council  
**TIME:** 18.30  
**DATE:** 27<sup>th</sup> June 2024  
**VENUE:** Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 6  
VACANCIES 1  
QUORUM 3

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## AGENDA

- 270624/1 CHAIRMANS WELCOME
- 270624/2 TO RECORD APOLOGIES FOR ABSENCE
- 270624/3 MEMBERS' DECLARATIONS OF INTEREST
- 270624/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS
- 270624/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF: 23<sup>rd</sup> May 2024
- 270624/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 270624/7 COUNCIL BUSINESS
- a) Update on Mepal Neighbourhood Plan
  - b) To discuss Annual Play Area Inspection Report
  - c) To note that Sutton and Mepal Football Club have signed the Memorandum of Understanding for 2024-25 Season
  - d) To thank the donor of the Sparrow Terrace Box which is to be installed at the Pavilion
  - e) To thank Mepal Wildlife Group for their continued support with the Parish Nature Recovery Plan and congratulate them for receiving the "Wildlife Gardening Award" from Wildlife Trust for Beds, Cambs and Northants for the recent Wildlife Hedge on the recreation field.
  - f) To note Parish Councils acceptance to honour informal verbal agreement of bench maintenance (on the green near the village sign) from 2012.
  - g) To advise that Mepal Post Office is open temporarily in the Village Hall on the following days:  
Monday 9am-1pm  
Tuesday 9am-1pm  
Wednesday CLOSED  
Thursday 9am-1pm  
Friday 9am-1pm
- 270624/8 PLANNING  
None  
TO DISCUSS

None

**270624/9**

**FINANCE**

1. To approve payments and Bank Reconciliation up to 31<sup>st</sup> May 2024
  - a) Online Payments (as of 25<sup>th</sup> June 2024):
  - b) SLCC

HMRC, Wages, Expenses	£9.17
Red Shoes Accounting - payroll	£3255.20
	£63.00
  - c) Direct Debits Made (as of 18.6.24):

EE - internet and phone	£57.50
National broadband - Pavilion	£42.00
Lloyds Charge Card - materials & Supplies and fuel	£186.84
  - d) Income (as of 18.6.24)

VAT Refund	£1336.06
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**270624/10**

**CORRESPONDENCE (INFO ONLY)**

Parishioner – biodiversity/grass cutting support x 7  
Parishioner – War Memorial  
Parishioner – Bench  
Parishioner – Mepal Pantry  
Parishioner – public right of way and access gates  
Parishioner – village groups

**270624/11**

**DIARY DATES – 25<sup>th</sup> July 2024 at 6.30pm Mepal Pavilion**

**Karen Peck  
Clerk & Responsible Finance Officer  
Mepal Parish Council  
18.6.2024**