

# MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: [clerk@mepalparish.org](mailto:clerk@mepalparish.org)  
Chairman: Mrs Lorna Williams

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**NOTICE OF MEETING:** Mepal Parish Council - Full Council  
**TIME:** 18.30  
**DATE:** 11<sup>th</sup> December 2025  
**VENUE:** Mepal Community Pavilion

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 5  
VACANCIES 2  
QUORUM 3

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## AGENDA

111225/1 CHAIRMANS WELCOME

111225/2 TO RECORD APOLOGIES FOR ABSENCE

111225/3 MEMBERS' DECLARATIONS OF INTEREST

111225/4 TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS

111225/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF: 16<sup>th</sup> October 2025

111225/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)

*Members of the public may make only one address to the Council of no more than three minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct their comments to the Chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.*

111225/7 COUNCIL BUSINESS

- a) To discuss LHI options and 26/27 Application
- b) To discuss and approve Community Grant Applications 26-27
- c) To discuss and approve the Budget for 26-27
- d) To discuss and approve the Precept for 26-27
- e) To discuss and approve Nature Recovery Plan updates

111225/8 PLANNING  
TO DISCUSS

None

UPDATES AND DECISIONS

**25/00931/FUL Whitegate Farm, Witcham Road, Mepal**

Proposed rear extension - Approved

**25/00912/LBC Grove House 15 Bridge Road, Mepal**

Replacement of roof covering - retrospective - Approved

**25/00421/OUT Horticultural Site between 8 and 14 Bridge Road, Mepal**

Subdivision of an existing horticultural site to create a single self-build residential plot while retaining the remainder of the land for horticultural use - Pending consideration

111225/9 FINANCE

a) To approve payments and Bank Reconciliation up to 30.11.2025

b) Online and Income:

|   |           |
|---|-----------|
| October                                     |           |
| National Broadband Network                  | £42.00    |
| N Power Street Light Energy                 | £54.76    |
| Lloyds Card -materials, parts and supplies  | £51.24    |
| HMRC Wages and Expenses                     | £4203.95  |
| Online Playgrounds - Swing Set and Hoop     | £15720.00 |
| Unity Bank Service Charge                   | £6.00     |
| JRH Contracts Ltd - surface                 | £9052.86  |
| Pestforce - pest control                    | £78.00    |
| Gallagher - Insurance                       | £2772.41  |
| CPD - PAT Test                              | £76.00    |
| Scribe                                      | £672.92   |
| Income                                      |           |
| Sutton and Mepal Football Club              | £500.00   |
| November                                    |           |
| National Broadband Network                  | £42.00    |
| N Power Street Light Energy                 | £65.60    |
| EE - Internet and Phone                     | £53.99    |
| Lloyds Card - materials, parts and supplies | £1204.67  |
| British Gas - gas                           | £110.08   |
| Wave - waster pavilion                      | £27.00    |
| HMRC Wages and Expenses                     | £3962.86  |
| Unity Bank Service Charge                   | £6.00     |
| Gallagher - Insurance                       | £98.56    |
| Cambs ACRE - Renewal                        | £72.00    |
| Unity Trust Bank                            | £6.00     |
| Income                                      |           |
| Allotment Rent                              | £300.00   |
| Income                                      |           |
| Allotment Rent                              | £120.00   |
| Pavilion Hire                               | £60.00    |

**111225/10**                      **DIARY DATES -21<sup>st</sup> January 2026 6.30pm**

**111225/11**                      To resolve the exclusion of the Public & Press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business to be discussed. Proposed Item 111225/12

**111225/12**                      Compliance and conduct review

**Karen Peck**  
**Clerk & Responsible Finance Officer**  
**Mepal Parish Council**  
**Issued 4.12.2025**