

MEPAL PARISH COUNCIL

Clerk: Mrs Karen Peck, email: clerk@mepalparish.org

Chairman: Mrs Lorna Williams

NOTICE OF MEETING: Mepal Parish Council - Full Council
TIME: 18.30
DATE: 11th December 2025
VENUE: Mepal Community Pavilion

MEMBERS 5
VACANCIES 2
QUORUM 3

Minutes

Present: Councillor Williams (LW) Chair, Bradney (TB), Hunter (AH), Cox (JC) and one member of the public.

- 111225/1 **CHAIRMAN'S WELCOME**
The Chair welcomed everyone to the meeting and thanked them for attending.
- 111225/2 **TO RECORD APOLOGIES FOR ABSENCE**
Councillor Gould
- 111225/3 **MEMBERS' DECLARATIONS OF INTEREST**
None were made.
- 111225/4 **TO RECEIVE DISTRICT AND COUNTY COUNCILLOR REPORTS**
County Council and District Reports are available in full on the parish council website.
- 111225/5 **TO SIGN AND APPROVE MINUTES OF MEETINGS OF: 16th October 2025**
The meeting minutes of the 16th October 2025 were approved unanimously.
Proposed LW Seconded TB
- 111225/6 **OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)**
Members of the public may make only one address to the Council of no more than three minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct their comments to the Chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
No matters were raised.
- 111225/7 **COUNCIL BUSINESS**
- a) To discuss LHI options and 26/27 Application
The Parish Council discussed the forthcoming application window. It was unanimously agreed, as a parish wide questionnaire is required to obtain parish priorities, it would be sensible to apply for two new MVAS units (one solar) and 6 number posts to enable data collection to support any subsequent application for further measures.
Proposed LW Seconded TB
- b) To discuss and approve Community Grant Applications 26-27
The Parish Council noted that three applications had been received. It was unanimously agreed that all requests be approved for the full amount.
Proposed TB Seconded JC
- | | |
|-----------------------|------|
| Mepal Friendship Club | £300 |
| Mepal Youth Club | £885 |
| Mepal Events | £300 |

- c) To discuss and approve the Budget for 26-27
The Parish Council unanimously approved a budget for 26-27 for payments of £68,195.24 and receipts of £68,843.50.

Proposed LW Seconded TB

- d) To discuss and approve the Precept for 26-27
The Parish Council unanimously approved a Precept request for 2026-27 for £62,945.00.

Proposed LW Seconded JC

- e) To discuss and approve Nature Recovery Plan updates
A revised draft had been circulated to all prior to the meeting. It was noted the amendments included map locations and the inclusion of a Sparrow area. Council unanimously approved the amendments.

Proposed LW Seconded AH

111225/8

**PLANNING
TO DISCUSS**

None

UPDATES AND DECISIONS

25/00931/FUL Whitegate Farm, Witcham Road, Mepal

Proposed rear extension - Approved

25/00912/LBC Grove House 15 Bridge Road, Mepal

Replacement of roof covering - retrospective - Approved

25/00421/OUT Horticultural Site between 8 and 14 Bridge Road, Mepal

Subdivision of an existing horticultural site to create a single self-build residential plot while retaining the remainder of the land for horticultural use - Pending consideration

111225/9

FINANCE

- a) To approve payments and Bank Reconciliation up to 30.11.2025

- b) Online and Income:

October	
National Broadband Network	£42.00
N Power Street Light Energy	£54.76
Lloyds Card -materials, parts and supplies	£51.24
HMRC Wages and Expenses	£4203.95
Online Playgrounds - Swing Set and Hoop	£15720.00
Unity Bank Service Charge	£6.00
JRH Contracts Ltd - surface	£9052.86
Pestforce - pest control	£78.00
Gallagher - Insurance	£2772.41
CPD - PAT Test	£76.00
Scribe	£672.92
Income	
Sutton and Mepal Football Club	£500.00
November	
National Broadband Network	£42.00
N Power Street Light Energy	£65.60
EE - Internet and Phone	£53.99
Lloyds Card - materials, parts and supplies	£1204.67
British Gas - gas	£110.08
Wave - waster pavilion	£27.00
HMRC Wages and Expenses	£3962.86
Unity Bank Service Charge	£6.00
Gallagher - Insurance	£98.56
Cambs ACRE - Renewal	£72.00
Unity Trust Bank	£6.00
Income	
Allotment Rent	£300.00
Income	
Allotment Rent	£120.00
Pavilion Hire	£60.00

All payments, income and bank reconciliation were unanimously approved.

Proposed LW Seconded TB

111225/10

DIARY DATES -21st January 2026 6.30pm

111225/11

To resolve the exclusion of the Public & Press, under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, section 1(2), owing due to the confidential nature of the business to be discussed. Proposed Item 111225/12

111225/12

Compliance and conduct review
Action taken by Council resulted in an adequate level of compliance, disappointment noted regarding lack of communication. Further action if required.

Meeting closed 19.20

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Karen Peck
Clerk & Responsible Finance Officer
Mepal Parish Council

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Lorna Williams
Chair
Mepal Parish Council

Signed: **to be signed at the next Parish Council meeting**

DRAFT